



HARDWICK CAMBOURNE COMMUNITY PRIMARY SCHOOL PTA

Venue	:	Cambourne Campus	
Date	:	16/01/2024	
Time	:	19:35	
Attendance list		Kym Ellis (KE)	Co-Chair
		Lisa Rothen (LR)	Co-Chair
		Anna James (AJ)	Treasurer
		Peter Hudson (PH)	Secretary
Agenda <ol style="list-style-type: none"> 1. Introduction to Attendees and Apologies 2. Treasurers Report 3. Future Events 4. Funding Requests 5. Any Other Business 			
Other attendees: See attendees list Natalia Hunter (NH) Sarah Lane (SL) Nickie Sexton (NS) Louise Coverdale (LC) Claire Watt (CW) James Hoban (JH)			



1	<u>INTRODUCTION TO ATTENDEES AND APOLOGIES</u>
	<p>LR introduces the meeting and bring members attention to changes pending in the committee. After the end of the year, Peter Hudson will have to step down at the next AGM as he will no longer be a parent. The position of secretary will then be open. Lisa Rothen and Kym Ellis will be stepping aside from their roles and are looking for people replacing committee roles. Anna James confirms that she will continue in role as treasurer.</p> <p>JH suggests bringing in new people into the organisation through coffee mornings and sending out letters. There was discussion that a less direct approach may be more effective.</p>
2	<u>TREASURERS REPORT</u>
	<p>Figures are attached for review</p> <p>Turnover just under £10,000 Many funding requests 7,500 in as requests Spending, around 4,000 in wish list funding</p> <p>£33,419 in bank as of today.</p> <p>Funding outstanding funding around £13,000.</p>
3	<u>FUTURE EVENTS</u>
	<p>Cake sale Friday 19th 9th February hot Friday hotdogs and hot drinks</p> <p>1st March hot Friday, hot chocolate and Donuts 8th March Mothers day 28th March spring into action – fundraising event. To run over easter event.</p> <p>Hoodies – providing hoodies for around £18-20 with minimal profit and any profit going to leavers party. Hoodies will not have initials on the front to avoid major issues.</p>



	<p>Circus – going out to school first choice and later offered to local community as well.</p> <p>Leavers – January 25th to talk to year 6 to formulate a plan and get parents of year 6 together to bring the plan together.</p>
5	<u>FUNDING REQUESTS</u>
	<p>Year 6 leaving gifts have been provided as funded through the normal annual committed spending. Children will receive a USB with their school name engraved and photos from school on the stick. Same as previous year.</p> <p>There were no funding requests for this meeting.</p>
6	<u>ANY OTHER BUSINESS</u>
	<p>Following discussion, Natalia hunter put herself forward as an option for co-chair of the PTA.</p>

All issues having been discussed; the meeting was adjourned at 19:55.

The next meeting will be the 12th March 2024

Signed:

<p><u>For and on behalf of the board</u></p> <p><u>Co-Chair</u></p> <p><u>Kym Ellis</u></p>
<p><u>Secretary</u></p> <p><u>Peter Hudson</u></p>