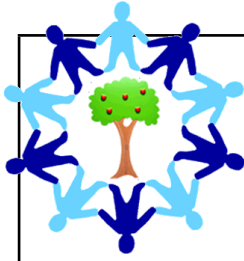




HARDWICK CAMBOURNE COMMUNITY PRIMARY SCHOOL PTA

Venue	:	Belfry Hotel - Cambourne	
Date	:	12/09/2023	
Time	:	19:30	
Attendance list		Kym Ellis (KE)	Co-Chair
		Lisa Rothen (LR)	Co-Chair
		Anna James (AJ)	Treasurer
		Peter Hudson (PH)	Secretary
Ordinary Business 1] Introduction and apologies for absence 2] Minutes of the last Annual General Meeting held on 27 th September 2022 3] Matters arising from the Minutes 4] Treasurer's Report for the year ending 31/08/2023 5] Chair's Report for 2022/2023 6] Election of Officers and Trustees of the Committee Chair Secretary Treasurer Special Business 7] Other items - changes to PTA set up and any changes to constitution. Any Other Business 8] Other business Close			
Other attendees: See attendees list Sean Turner (ST) Reiner Schulte (RS) Natalia Hunter(NH) Sarah Lane (SL) Nickie Sexton (NS) Heather Wright (HW) Louise Coverdale (LC) Cate Thompson (CT) Jen McCarroll (JM) James Wakeling (JW) Steve Riley (SR) Charlotte Cutmore (CC)			

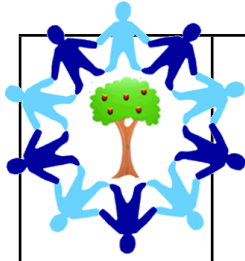


Lorretta Lea (LL)
Leigh Roberts (LR)

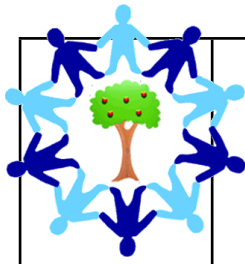
Apologies:

Sanj Mann
Zanih
Nicole Swann

1	<u>INTRODUCTION TO ATTENDEES AND APOLOGIES</u>
	Welcome by PH and apologies.
2	<u>REVIEW OF MINUTES OF PREVIOUS ANNUAL GENERAL MEETING 2022</u>
	KE notes that all minutes have been forwarded
3	<u>MATTERS ARISING FROM MINUTES OF PREVIOUS ANNUAL GENERAL MEETING 2022</u>
	KE notes no matters were arising from the minutes
4	<u>TREASURER'S REPORT</u>
	AJ introduces the treasurers report and highlights the split of treasurer notes. The charity is just under the audit level for the turnover.



	<p>17,715 distributed to the school. Actual amount awarded less. AJ gives comparison to previous years numbers.</p> <p>AJ addresses committed spending for the coming year. That is the total that we must spend per year based on normal committed spending. £2350 this year and £2950 with the main difference being the change in science budget. Including the likely audit, the committed spends will be over £3000.</p> <p>AJ notes that the turnover figures are likely to exceed the current year. CT thanks AJ for her dedication and hard work.</p> <p>AJ notes that the ongoing expenditures will need to be accounted with some additional request for work.</p>
5	<p><u>CHAIR'S REPORT</u></p>
	<p>LR thanks the members for their dedication and commitment and notes the hard work of the volunteers, the support from parents and the help and assistance from school staff has been pivotal in achieving the outcomes.</p> <p>In the previous year, the charity earned just over £16k which is a great result. This is able to ensure ongoing funding for subscriptions and requests for funding.</p>
6	<p><u>ELECTION OF OFFICERS AND TRUSTEES OF THE COMMITTEE</u></p>
	<p>A blind vote was taken to re-elect the existing members of the committee. New members were added.</p> <p>Members elected:</p> <p>Kym Ellis – Co-Chair -Cambourne site</p> <p>Lisa Rothen– Co-Chair -Cambourne site</p> <p>James Wakeling– Co-Chair -Hardwick site</p> <p>Steve Riley– Co-Chair -Hardwick site</p> <p>Anna James - Treasurer</p>



	<p>Charlotte Cutmore – Secretary Hardwick site Peter Hudson – Secretary incl Cambourne Site</p> <p>The committee members will be trustees of the charity and will act in two groups with an overall treasurer, secretary and will conduct local meetings for each group.</p>
6	<p><u>SPECIAL BUSINESS</u></p> <p>Items related to changes to the running of the charity or changes to the constitution</p>
	<p>There were no changes to the constitution.</p>
6	<p><u>ANY OTHER BUSINESS</u></p>
	<p>No further issues were raised.</p>

All issues having been discussed; the meeting was adjourned at 19:55.

The next meeting will be the Annual General Meeting in 12th September for which the date and time will be fixed and communicated at a later date.

Signed:

<p><u>For and on behalf of the board</u></p> <p><u>Co-Chair</u></p> <p><u>Kym Ellis</u></p>
<p><u>Secretary</u></p> <p><u>Peter Hudson</u></p>