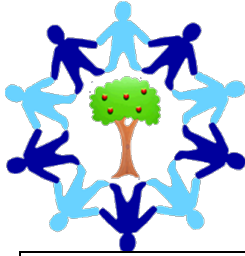


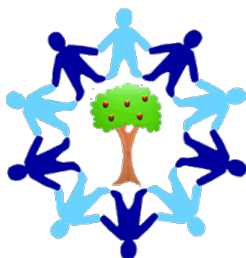
HARDWICK CAMBOURNE COMMUNITY PRIMARY SCHOOL PTA

Venue	:	Cambourne Campus	
Date	:	06/06/2023	
Time	:	19:35	
Attendance list		Kym Ellis (KE)	Co-Chair
		Lisa Rothen (LR)	Co-Chair
		Anna James (AJ)	Treasurer (by zoom)
		Peter Hudson (PH)	Secretary
Agenda <ol style="list-style-type: none"> 1. Introduction to Attendees and Apologies 2. Treasurers Report 3. Future Events 4. Funding Requests 5. Any Other Business 			
Other attendees: See attendees list Sean Turner (ST) Reiner Schulte (RS) Natalia Hunter (NH) Sarah Lane (SL) Nickie Sexton (NS) Heather Wright (HW) Louise Coverdale (LC) By video call: Cate Thompson (CT) Nicole Swann (NS) Deborah Anderson Miriam Segal Jen McCarroll James Wakeling Gemma Coleman Alison Wakeling Claire McDonnell Apologies: Lisa Jolley Nikki Kerrs			

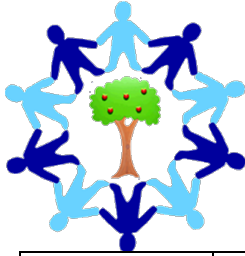


Alison Berkeley
James Hoban
Sanj Howard

1	<u>INTRODUCTION TO ATTENDEES AND APOLOGIES</u>
	Welcome by LR and introduction of the meeting. Request for any apologies.
2	<u>CHANGES TO MANAGEMENT COMMITTEE</u>
	At the previous meeting Sophie Davis was going to resign resigned her position as co-chain on 24 th April.
	Currently the Hardwick side is being led by Cate Thomson, Nicole Swann and Alison Berkley.
3	<u>TREASURERS REPORT</u>
	The format has changed slightly to simplify the format. This format will summarise the events that have run during the preceding period. This will remove expenditures for events that have not yet run. AJ is open to any requests for further information but for the moment the whole account will be carried on last day of term figures. The figures in the financial report are currently missing an event at HW as the numbers were not in yet. This will be included with the year end numbers.
4	<u>FUTURE EVENTS</u>
	LR explains which future events are planned..
	At Cambourne the following events are planned.



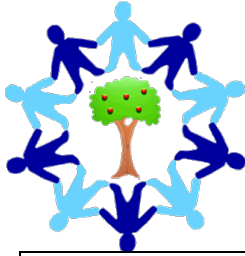
	<p>Cake and uniform sale</p> <p>June fathers day shop</p> <p>23rd June Cambourne summer fayre</p> <p>30th June Raffle (both sites)</p> <p>Sports day Cambourne - the new school uniform supplier will attend and sell during or after the event.</p> <p>7th July cake sale</p> <p>Virtual balloon race 10-16th July (both sites)</p> <p>Years 6 leavers 18th July – At Caxton Village Hall – organised with the PTA rather than as a fundraiser. Caxton chosen as intake size is smaller than previous years.</p> <p>Hoodies have been dispatched and some additional hoodies will be due from late orders. Next year these hoodies will be available earlier in the year allowing use during the school year and winter time. Additional hoodies for late comers can be ordered during the year.</p> <p>Summer term ice-cream Friday's</p> <p>CT explains events currently planned at Hardwick</p> <p>Hardwick have had a successful Big Breakfast thanks to hard work by volunteers</p> <p>Upcoming now are:</p> <p>Fathers day shop</p> <p>Summer raffle (as mentioned above)</p> <p>Break the rules Friday 10th June</p> <p>Sports day pops.</p> <p>14th July – Birds of Prey event with ice-creams and food stalls. Ticketed event. LR notes that further details are due to allow these tickets to be sold by PTA-events platform.</p> <p>Yr6 leavers – outside event after school (not organised by PTA)</p> <p>PTA lunch provided as leavers lunch</p> <p>Ice-cream Fridays</p> <p>Hardwick site PTA meeting – for decisions going forward. CT to contact parents for Hardwick specific meeting.</p> <p>AJ notes that there will be an event outside the schooltime. Some funding remaining from the leavers hoodies will go towards this out of school event.</p>
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	<p>CT explains that she is working with Nicole Swann to plan further activities that benefit both the school and are well adapted to the needs of Hardwick.</p>
5	<p><u>FUNDING REQUESTS</u></p>
	<p>Year 6 leaving gifts have been provided as funded through the normal annual committed spending. Children will receive a USB with their school name engraved and photos from school on the stick. This is considered a more useful gift given that most will move on to using electronic means of doing school work as they move up.</p> <p>There were many funding requests at the previous meeting and more are anticipated once the needs become clear at the start of next year, however, currently no funding requests have been received.</p>
6	<p><u>ANY OTHER BUSINESS</u></p>
	<p>In order to avoid overloading the next meeting which will be the AGM, and in order that some issues move forward at the start of the year there are some items that are planned for next year including:</p> <p>Christmas cards. These will be going home or created in class. The options are being considered for the Christmas card event. There are several options so that all information is correct and provided in time for the return of products in November. A new provider has been selected following a challenging product rollout last Christmas. This provider comes with many similar products and a large number of reviews. LR and KE have contacted other PTA's who have used this company for further background on performance.</p> <p>There will be a return to Christmas pudding sales in the run up to Christmas. This was previously a popular product and orders will need to be in by middle of October.</p>

All issues having been discussed; the meeting was adjourned at 19:55.

The next meeting will be the Annual General Meeting in 12th September for which the date and time will be fixed and communicated at a later date.



Signed:

For and on behalf of the board

Co-Chair

Kym Ellis

Secretary

Peter Hudson