



MINUTES OF MEETING

HARDWICK CAMBOURNE COMMUNITY PRIMARY SCHOOL PTA

Venue	:	Hardwick campus	
Date	:	29/10/2019	
Time	:	19:30	
Attendance list		Charlotte Rayson (CR)	Chair
		Melanie Hadley (MH)	Treasurer
		Peter Hudson (PH)	Secretary
Agenda			
<ol style="list-style-type: none"> 1. Introduction to Attendees and Apologies 2. Treasurers Report 3. Calendar Dates 4. Funding Requests 5. Any other business 			
Other attendees:			
Lisa Jones (LJ) Alison Berkeley (AB) Sean Turner (ST) Jen McCarroll (JM) Emma Eltis (EE) Alex Hancock (AH) Melissa Jordan (MJ) Shelley Slater (SS) Attended part way through section 2 Emmanuella Spiteri (ES) Lucy Amos (LA) Shanie Leonard (SL) Sophie Davis (SD) Lisa Jolley (LJL) Emily Pluck (EP) Attended part way through section 2			



Apologies:
James Hoban
Laura Carlton
Reiner Schulte
Nikki Kerss
Melissa Jordan
Louise Coverdale
Laura Carlton

1	<u>INTRODUCTION TO ATTENDEES AND APOLOGIES</u>																																																
	CR introduces the various participants in the meeting and welcomes all the new people at the meeting. Attendance is taken and a list of members apologies for absence is noted.																																																
2	<u>TREASURERES REPORT</u>																																																
	<p>The treasurer MH outlines the report for the past period and an update on what committed spending for coming year is.</p> <table><tr><td>Income</td><td>Income</td><td>Expense</td><td>Profit</td></tr><tr><td>Experteets Uniform Commission</td><td>£292.60</td><td>£0.00</td><td>..£292.60</td></tr><tr><td>Hardwick Bake Sales</td><td>£235.00</td><td>£0.00</td><td>£235.00</td></tr><tr><td>Your School Lottery Comission</td><td>£228.60</td><td>£0.00</td><td>£228.60</td></tr><tr><td>Cambourne Nursery/Reception Bakesal</td><td>£191.52</td><td>£0.00</td><td>£191.52</td></tr><tr><td>Hardwick Birthday Bash</td><td>£1064.00</td><td>£553.51</td><td>£510.49</td></tr><tr><td>Richard Kelber Photo Bookings</td><td>£250,00</td><td>£0.00</td><td>£250.00</td></tr><tr><td>Richard Kelber Commision (Yet to be paid</td><td></td><td></td><td></td></tr><tr><td></td><td>£177.90</td><td>£0.00</td><td>£177.90</td></tr><tr><td>Outdoor Movie night Cambourne</td><td>£936.45</td><td>£754.45</td><td>£182.00</td></tr><tr><td>Bingo at Cambourne</td><td>£86.60</td><td>£0.00</td><td>£86.60</td></tr><tr><td>Total Income</td><td>£3,462.67</td><td>£1,307.96</td><td>£2,154.71</td></tr></table>	Income	Income	Expense	Profit	Experteets Uniform Commission	£292.60	£0.00	..£292.60	Hardwick Bake Sales	£235.00	£0.00	£235.00	Your School Lottery Comission	£228.60	£0.00	£228.60	Cambourne Nursery/Reception Bakesal	£191.52	£0.00	£191.52	Hardwick Birthday Bash	£1064.00	£553.51	£510.49	Richard Kelber Photo Bookings	£250,00	£0.00	£250.00	Richard Kelber Commision (Yet to be paid					£177.90	£0.00	£177.90	Outdoor Movie night Cambourne	£936.45	£754.45	£182.00	Bingo at Cambourne	£86.60	£0.00	£86.60	Total Income	£3,462.67	£1,307.96	£2,154.71
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	<p>Outgoings 2018/2019</p> <p>Sumdog subscription £759.00</p> <p>Storage Container £1360.00</p> <p>Cameras both sites £505.79</p> <p>Litteracy prizes £16.04</p> <p>Puddle suits Reception £75.63</p> <p>Clocks for whole of school £346.49</p> <p>TOTAL £3,062.95</p> <p>As such the current bank balance is £15,099.20 (Awaiting commission payments from Expertees and Richard Kerber)</p>
	<p>The application for the CO-OP community fund was unsuccessful but there will be an opportunity to apply again next year.</p> <p>Foyles Literacy Grant – Cate Thompson and James Hoban have approved the application. Hannah Emery has been emailed to establish a wishlist for both sites in order that the PTA support the schools literacy push this coming year.</p>
	<p>Committed Spending</p> <p>20x Chromebooks approximately £3180</p> <p>Flipboards for KS1 £510 (approx.)</p> <p>School Sport Partnership £900</p> <p>Sports Equipment £645</p> <p>Recycling Bin at Hardwick £100</p> <p>Literacy request £50 per classroom £1150</p> <p>Literacy magazine subscription £350</p> <p>Total £6,835</p>



3	<u>CALENDER DATES</u>
	<p>Further to previously outlined dates (previously minuted) CR raises calendar activities for the year.</p> <p>At Hardwick the following is planned:</p> <p>Afternoon Tea – December 4th</p> <p>Psychic Night – May 1st (after discussion it is agreed that prices are to be set at £10 per person)</p> <p>Movie night – January (after school)</p> <p>Easter egg hunt</p> <p>2 quiz nights this year (November and in 2020)</p> <p>Further to this, the following dates are informed further:</p> <p>Cambourne + Hardwick 22nd November dress down day for donations for hampers</p> <p>Step in to Christmas 30th November 2019 – There is a general call for volunteers and raffle prizes.</p> <p>Year 6 leavers disco – 14th & 15th July (not final at Hardwick)</p> <p>Year 6 Leavers Cambourne (17th July)</p> <p>Recycling of clothes</p> <p>Following previous discussion, the locations for recycling bins are to be determined at Hardwick and Cambourne sites.</p>
4	<u>FUNDING REQUESTS</u>
	<p>Chrome books – The spending decided for the chrome books means that these will need to be purchased soon. However, contrary to previous information and understanding, chrome books are not suitable for integration into the IT system and to not integrate hardware would pose serious challenges around the licencing of software. Discussions carried further into whether the school needed any specific other IT equipment, and the potential need for iPads was raised in order to meet new standardised testing requirements for all schools.</p>



	<p>Further information as to be sought about this in order that a conclusion may be reached and the equipment finally purchased.</p> <p>Mrs Galloway has requested funding for peer mediation – Children who struggle at break times to provide a bench as a buddy bench with kids who have a buddy and there are bibs with “peer mediator” on the back. £162.40 for bibs and £150 per bench and sign with delivery £93 or £134 for signage</p> <p>Request for astro turf on the island beside where the mini village has been created in order that the concept can be extended. In discussions objections were raised about the suggested cost (£140) and further information sought before a decision.</p>
5	<u>Any Other Business.</u>
	There was no other business discussed.

All issues having been discussed, the meeting was adjourned at 20:50.

The next meeting will be 14th January 2019 at Cambourne Campus

Signed:

<u>For and on behalf of the board</u>
<u>Charlotte Rayson</u>
<u>Secretary</u>
<u>Peter Hudson</u>